



KAREN BASS  
MAYOR

December 16, 2022

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Mr. Elmer Roldan to the Human Relations Commission for the term ending June 30, 2024. Mr. Roldan will fill the vacancy created by Anthony Mack, who has resigned.

I certify that in my opinion Mr. Roldan is qualified for the work that will devolve upon him, and that I make the appointment solely in the interest of the City.

Sincerely,

KAREN BASS  
Mayor

KB:tga

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Elmer Roldan  
**Commission:** Human Relations Commission  
**End of Term:** June 30, 2024

### Appointee Information

1. **Race:** Latinx
2. **Gender:** Male
3. **Council district and neighborhood of residence:** 9 - South LA
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** Bachelor's Degree, Public Administration, Cal State Dominguez Hills
7. **Occupation/profession:** Executive Director, Communities in Schools of Los Angeles (CISLA)
8. **Experience(s) that qualifies person for appointment:** See attached resume/bio
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Term End
Dela Cruz-Viesca, Melany	South Valley	4	Asian Pacific Islander	F	30-Jun-24
Khalsa, Nirinjan S.	West LA	5	Other	M	30-Jun-24
Morgan-Greene, Courtney	South LA	10	African American	F	30-Jun-24
Solis-Moreno, Angelica	East LA	14	Latina	F	30-Jun-23
Vacant					30-Jun-24
Russell, Rosa	South LA	10	African American	F	30-Jun-24
Twilley, Stacy	Central	4	Caucasian	F	30-Jun-22
Tovar, Irene	North Valley	7	Latina	F	30-Jun-22
Khatchadorian, Herpsima	North Valley	7	Caucasian	F	30-Jun-22
Wirtschafter, Brooke	South Valley	3	Caucasian	F	30-Jun-25
Jurado, Ysabel	West LA	5	API	F	30-Jun-24

Executive Director Elmer Roldan joined CISLA in November 2019, bringing 23 years of youth and community organizing experience and marking a new era of leadership at Communities In Schools of Los Angeles (CISLA). In his role, Mr. Roldan is responsible for overseeing the implementation of CISLA's strategic direction and annual goals, collaborating with CIS national and the CISLA board to ensure CISLA's success, raising the annual operating budget, managing organization-wide budget, finances, and external relationships and partnerships.

Mr. Roldan most recently served as Director of Civic Engagement in the Office of the Superintendent at LAUSD, and he brings experience from United Way of Greater Los Angeles, where he served as an Education Program Officer before being promoted to Director of Education, Programs, and Policy. His experience also includes Brothers, Sons, Selves Coalition (where he worked to improve outcomes for boys and young men-of-color by advocating for positive alternatives to punitive school discipline and reducing criminalization in communities of color), Camino Nuevo Charter Academy (where he served as Senior Advisor to the CEO) and Community Coalition (where he dedicated 12 years to the South LA community as a Youth Organizer, Fundraising Manager and Director of Education Programs). Mr. Roldan earned his Bachelor's Degree in Public Administration from CSU, Dominguez Hills.



KAREN BASS  
MAYOR

December 16, 2022

Dear Mr. Roldan:

I am pleased to inform you that I hereby appoint you to the Human Relations Commission for the term ending June 30, 2024. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please contact my Commissions team by email at [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org), to make arrangements for you.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and Undated Separation Letters **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open, and accountable City government possible. Further, Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions Team will assist in connecting you with the Personnel Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your Commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission at 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission by email at [nicole.enriquez@lacity.org](mailto:nicole.enriquez@lacity.org).

Mr. Elmer Roldan  
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As part of the City Council confirmation process, meetings will be offered to Curren Price, your Councilmember, and Councilmember Heather Hutt, the Chair of the Immigrant Affairs, Civil Rights, and Equity Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Immigrant Affairs, Civil Rights, and Equity Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is fluid and cursive, with the first name "Karen" and the last name "Bass" clearly distinguishable.

KAREN BASS  
Mayor

KB:tga

Attachment I  
Mr. Elmer Roldan  
December 16, 2022

### Nominee Check List

**I. Within 7 days:**

\_\_\_\_\_ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

\_\_\_\_\_ Email the completed forms, found on the last three pages of this letter, to: [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org) OR mail them to: Commissions Team, Office of the Mayor, City Hall – Room 303, 200 N. Spring Street, Los Angeles, CA 90012.

- Remuneration Form
- Undated Separation Letters

**II. Within 21 days:**

\_\_\_\_\_ File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- **Statement of Economic Interest (“Form 700”)**  
*IMPORTANT:* The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- **CEC Form 60**

**III. The Mayor’s Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.**

\_\_\_\_\_ Your City Councilmember Curren Price

\_\_\_\_\_ Councilmember Heather Hutt, Chair of the Council Committee considering your nomination